



DIRECTOR OF COMMUNICABLE DISEASE CONTROL AND EMERGENCY RESPONSE AND PLANNING

\$92,316 - \$130,404

Plus Excellent Benefits

Apply by

April 30, 2023

(First Review, Open Until Filled)

PROTHMAN



WHY APPLY?



Located in Southwest Washington, Clark County stretches from the north bank of the Columbia River to the southern shadows of Mount St. Helens. Clark

County is a vital player in a bi-state metropolitan area with a growing economy, an exemplary education system and access to high-quality health care, housing, transportation, parks and many other amenities.

If you are an experienced Public Health professional looking to join a team of dedicated employees to provide excellent services in a progressive community and agency, this is the right position for you!

THE COMMUNITY

As a regional hub for transportation and commerce, Clark County is across the Columbia River from Portland, Oregon, and the Portland International Airport. Clark County is the fifth most populous county in Washington with more than 511,000 residents and encompasses more than 656 square miles. Clark County’s seat and largest city is Vancouver, which is the fourth largest city in Washington and boasts a vibrant downtown and a thriving restaurant and brewery scene.

Clark County offers a high quality of life with low property taxes, affordable housing, high-performing schools and convenient access to outstanding cultural and recreational amenities. Interstates 5 and 205 provide access to major economic centers in Washington and Oregon.



With more than 40 miles of frontage on the Columbia River, the county offers a mix of urban areas, small towns, parks, farms, forests and wildlife refuges. With a mild year-round climate, the region is the perfect place to take advantage of outdoor recreational activities, including fishing, hunting, swimming, boating, camping, hiking and skiing. The county has easy access to the Pacific Coast, only 90 miles to the west, and the Cascade Mountains, including Mount Hood and Mount St. Helens, each less than a two-hour drive away. Clark County is also home to the Fort Vancouver National Site, a 366-acre historic reserve that Congress created in 1996. The site is owned and managed by the National Park Service and the city of Vancouver.

The county is served by nine school districts, with enrollments ranging from fewer than 200 students to more than 26,000 students. Several districts host programs for home schooling and the trades. Clark College and Washington State University Vancouver, the only four-year university in Southwest Washington, are both located in Clark County.

THE COUNTY

Founded in 1845, Clark County is governed by the five-member Clark County Council, with four councilors elected at the district level and the council chair elected countywide. The county council is responsible for constituent inquiries, adopting the biennial budget, developing and implementing planning and zoning policies, adopting ordinances, and making citizen appointments to some advisory committees and boards, while the county manager oversees the day-to-day operations of administrative departments.

County departments include: assessor, auditor, board of equalization, budget, children’s justice center, community development, community planning, community services, county clerk, county council, county manager, courts, district court, elections, general services, geographic information systems, human resources, juvenile court, medical examiner, prosecuting attorney, public health, public works, sheriff, superior court, and treasurer.

Clark County adopted a 2022 General Fund budget of \$321,324,822 and a countywide budget of \$891,104,400. The county has approximately 1,700 full-time equivalent employees.

THE DEPARTMENT

Established in 1929, Clark County Public Health operates with approximately 180 FTEs and is responsible for protecting the community's health by preventing disease and responding to health threats. The department influences conditions that promote health, such as access to healthy and affordable foods, clean water, health care, and neighborhoods that are safe for walking and biking. The department also minimizes the impact of disease outbreaks through vaccination efforts, early detection, and swift responses.

The department's services are divided into four divisions including Communicable Disease Control and Emergency Response and Planning, Community Health, Environmental Public Health, and Administrative Services. To learn more about the functions the Communicable Disease Control and Emergency Response and Planning Division which this position oversees, and other department divisions, please view the attachment found [here](#).

THE POSITION

This is a senior management position, reporting to the Health Officer- Administrator, with executive level responsibility for the administration of Public Health. The position has a broad portfolio in directing and managing the Communicable Disease Control and Emergency Response and Planning Division, which includes the following programs: Communicable Disease Prevention & Control, Infection Prevention, STI/HIV Prevention, Immunizations, Harm Reduction, and Emergency Preparedness & Response. The Director of Communicable Disease Control and Emergency Response and Planning provides supervision to program managers as well as day-to-day leadership support for the department in concert with the Department's Leadership Team.



This position plans, organizes and determines program organization, mission, and core services; allocates human and capital resources; develops, manages and supports implementation of short- and long-term program goals and priorities; ensures that programs meet applicable local, state and federal guidelines and contract requirements; provides training and support to program managers in implementing recruitment processes and managing assigned workforce; and remains prepared to serve in a command position under emergency incident command structure.

This position has the option of a remote/hybrid work schedule, however the candidate selected must reside in Washington or Oregon.

To view the full responsibilities for this position, please view the job posting found [here](#).

IDEAL CANDIDATE

Education and Experience:

- A bachelor's degree in public health, public administration, business administration, management, liberal arts or other related discipline, and a minimum of six (6) years of increasingly responsible experience in administration and related areas including strong management experience with demonstrated success in leading organizational change and demonstrated practices of teamwork, respect, integrity, innovation, and ongoing commitment to personal and professional development is required.
- A master's degree or above in nursing, public health, public administration, or a related field is preferred.

Additional requirements:

- Must be able to respond to public health emergencies or exercises at any time, except while on scheduled vacation or other leave.
- Must protect the privacy and security of protected health information as defined in accordance with HIPAA state and federal law.
- Possess a valid driver's license and have access to reliable transportation.
- Must adhere to the Department's employee immunity policy and provide documents as requested.
- Must successfully complete basic incident management courses and participate in emergency response trainings as requested.

COMPENSATION & BENEFITS

- **\$92,316 - \$130,404 DOQ**
- Medical, vision and dental.
- Health Savings Account.
- Paid Time Off (PTO).
- Deferred compensation (457 Plan).
- Flexible Spending Accounts.
- 11 paid holidays.
- Life insurance.
- Long-term disability insurance.
- Optional coverage.
- Employee Assistance Program (EAP).
- Washington Public Employees' Retirement System.



For more information on Clark County Public Health, please visit:

www.clark.wa.gov/public-health

Clark County is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **April 30, 2023** (first review, open until filled). Applications, supplemental questions, resumes and cover letters will only be accepted electronically. To **apply online**, go to www.prothman.com and click on "Open Recruitments", select "Clark County, WA – Director of Communicable Disease Control and Emergency Response and Planning" and click "Apply Online", or click [here](#).

PROTHMAN

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